

***Bluetooth*® Compatibility Certification Program Management Document**

**Revision 3.3
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1 Overview

1.1 Purpose

The purpose of the CTIA *Bluetooth*^{®1} Compatibility Certification Program (“Program”) is to evaluate the implementation, integration, and interaction between two *Bluetooth* devices, one of which incorporates cellular technology, that support complementary profiles and roles.

1.2 Scope

This *Bluetooth* Compatibility Certification Program Management Document (BCCPMD) defines the requirements and processes of the Program. For device vendors, this document describes the requirements for obtaining and maintaining CTIA Certification and the process to apply for certification. For test laboratories, this document describes the requirements to become a CTIA Authorized Testing Laboratory (CATL) and the procedures to evaluate vendors’ devices.

1.3 Definitions

BCCPMD: *Bluetooth* Compatibility Certification Program Management Document

CATL: CTIA Authorized Test Lab with scope of *Bluetooth* Compatibility Certification

ECO: Engineering Change Order. An ECO request is a request to certify a hardware or software update of a previously submitted device.

EPL: End Product Listing as defined by the Bluetooth SIG

PICS: Profile Implementation Conformance Statement as defined by the Bluetooth SIG

QDID: Qualified Design ID as defined by the Bluetooth SIG

QDL: Qualified Design Listing as defined by the Bluetooth SIG

¹ *Bluetooth* is a registered trademark of the Bluetooth SIG, Inc.

2 Roles and Responsibilities

This section describes the roles and responsibilities of the parties involved with the Program and mentioned in this document.

2.1 CTIA

As owner of the Program, CTIA defines the requirements for the Program, administers the overall Program and authorizes CATLs for the Program.

2.2 Bluetooth SIG

CTIA and Bluetooth SIG are working together to further improve the device implementation, integration, and interaction between two Bluetooth wireless devices that support complementary profiles and roles. Bluetooth SIG device qualification as defined by the *Bluetooth* Qualification Program² and End Product Listing are prerequisites to testing for this Program.

During the initial stages of this Program, CTIA and Bluetooth SIG will examine the test results of products that have gone through the Program to determine whether improvements can be made to either the Test Plan or Bluetooth SIG test tools. Tests may be removed from the Test Plan if it is determined that these tests are adequately covered in the Bluetooth SIG test tools. Likewise, tests may be added to the Bluetooth SIG test tools if it is determined that interoperability can be improved by doing so.

2.3 CTIA Authorized Testing Laboratories

CATLs shall evaluate devices using criteria set forth in the CTIA *Bluetooth* Compatibility Test Plan (“Test Plan”) and procedures described in Section 3 of this document.

CATLs shall at all times maintain compliance with the Policies and Procedures for CTIA Authorized Testing Laboratories document.

Each CATL shall appoint a Primary Point of Contact (PoC) to interface with CTIA.

CATLs shall attend all face-to-face meetings of the CTIA Certification Program Working Group/Bluetooth IOT Sub-Working Group and, on a rolling basis, participate in 3 out of the last 5 Sub-Working Group conference calls. Should a CATL fail to meet this requirement, their CATL status shall be revoked for a 6-month period³. If after 6 months the CATL has attended ALL conference calls and face to face meetings, their CATL status shall be reinstated. Should the CATL fail to meet this requirement a second time, their CATL status shall be revoked and they may re-apply for CATL authorization per the Policies and Procedures for CTIA Authorized Testing Laboratories document.

Active participation during working group conference calls is expected. Should a CATL fail to respond to an inquiry of them during the call, the meeting summary attendee roster will show the CATL as not attending the call.

² The CTIA *Bluetooth* testing is not part of the Bluetooth SIG’s Qualification Program which is described on the Bluetooth SIG’s membership website at: <https://www.bluetooth.org/technical/qualification/overview.htm>

³ The CATL Review Committee will consider any extenuating circumstances, brought to its attention by the CATL, causing the failure to meet this requirement and has the sole discretion to impose or waive this penalty.

CATLs may be called upon to assist in validating test cases. This work will be evenly distributed among all CATLs and assigned on a rolling basis through the list of CATLs based on the date of CATL authorization as documented in the CTIA Certification Program Working Group/Bluetooth IOT Sub-Working Group meeting summaries. CATLs are required to accept these assignments.

2.4 Manufacturers

Manufacturers submitting devices for *Bluetooth* Compatibility testing must follow the procedures described in Section 3 of this document. Testing may be conducted at any of the available CATLs per the manufacturer's choice.

Each manufacturer shall appoint a Primary Point of Contact (PoC) to interface with CTIA.

Manufacturers shall pay a certification fee to CTIA (see [APPENDIX A: Certification Fees](#)) and shall pay a certification testing fee to the CATL utilized for certification testing. Certification testing fees will be independently determined by each CATL

3 Program Procedures

3.1 Introduction

To obtain certification of a device, the mobile device manufacturer or *Bluetooth* accessory manufacturer submits a certification request to CTIA. The manufacturer selects a CATL to evaluate compliance using criteria set forth in the Test Plan. The CATL is notified of the request. Once the CATL has accepted the request, the manufacturer sends the device to the CATL for testing.

The submitting manufacturer's device is known as the "A" device. The CATL shall test the A device against a pre-determined list of "B" devices. The B devices, selected by CTIA member company operators and updated once a year, are certified devices with public EPLs. All Secure Simple Pairing (SSP)-capable B devices must accept a connection from a device in SSP debug mode. The B devices are provided by the CATL.

If the A device is a mobile phone, tablet or notebook, it shall be tested against all B-device headsets and car kits. If the A device is a headset or car kit, it shall be tested against all B-device mobile phones, tablets and notebooks. For any other type of device, the CATL shall determine the appropriate B-devices against which to test.

Once the evaluation is complete, the CATL provides an evaluation report to CTIA. The manufacturer pays a certification fee to CTIA and signs a certification agreement. CTIA certifies the device when all steps are complete.

3.2 Test Facilities

Multiple laboratories are authorized to perform certification testing for the CTIA Certification Program. Labs are authorized per CTIA Certification Test Plan.

A current listing of CATLs can be found within the CTIA certification database and on the CTIA web site at http://www.ctia.org/business_resources/certification/test_labs/.

Vendors may utilize CATLs for pre-certification testing as per Section 3.3 of this document.

3.3 Use of the CTIA *Bluetooth* Compatibility Test Plan

As noted in the copyright statement of the CTIA *Bluetooth* Compatibility Test Plan, only CATLs are permitted to use the test plan for commercial testing purposes. No other test labs are permitted to use the test plan. The test plan may not be altered or reproduced in any way without prior permission from CTIA. No portions of the test plan may be used in other documents without prior permission from CTIA.

CATLs shall refer to the Policies and Procedures for CTIA Authorized Testing Laboratories document and the CATL License and Service Agreement for the terms and conditions under which the test plan may be used.

The test plan must be run in its entirety. No tests shall be omitted.

3.4 Manufacturer Submission

Manufacturers shall submit certification requests via CTIA's online certification database at <https://cpo.ctia.org/>. User login accounts may be requested by selecting "I need a user name and password" on the login page.

The manufacturer shall select "Bluetooth Compatibility Certification Request - Initial" Request Type and enter information about the device, including:

- Profiles supported
- *Bluetooth* features supported
- *Bluetooth* Declaration ID (required). Should the QDL⁴ be a private listing, a screen shot of the listing and the link to the PICS shall also be provided to the CATL.
- *Bluetooth* Subset ID (optional)
- *Bluetooth* SIG QDID (optional)
- *Bluetooth* SIG EPL (hyperlink to listing on Bluetooth SIG web site) (optional).

The manufacturer shall select a CATL.

The manufacturer shall select the operators allowed to view the device once it is certified. The manufacturer shall also upload the following documents:

- User manual
- Secure Simple Paring (SSP) Debug Mode Instructions, if the device supports SSP
- Bluetooth Feature List (the database will provide the most recent Bluetooth Feature List template, along with instructions for how to download, complete and re-upload)

CTIA will invoice the manufacturer for the CTIA certification fee as described in **APPENDIX A: Certification Fees**.

The CATL will receive an e-mail notification of the certification request. The CATL will log into the database to review and accept/reject the request. The database will send an e-mail notification to the submitter once the CATL has accepted/rejected the request. If the request is rejected, the submitter may re-assign the request to another CATL.

Once the request has been accepted by the CATL, the manufacturer may no longer make changes to the request. The manufacturer shall contact the CATL or CTIA if any changes need to be made to the data entered.

The manufacturer shall then send the device for testing ("A" device) directly to the CATL per the CATL's instructions. The manufacturer may provide multiple A device samples if desired.

The list of B devices may be found in the certification database.

3.5 Device Evaluation

The CATL shall compare the Bluetooth SIG PICS document, downloaded from the Bluetooth SIG web site, with the Bluetooth Feature List uploaded to the database by the manufacturer. Any mismatches shall be noted in the test results.

⁴ The CATL may find the QDL information by researching the device on the Bluetooth.org web site by QDID

The CATL shall utilize the devices specified in the current published B-device list. The hardware and software versions of these B devices can be those specified in the B-device list or later versions. If the CATL decides to utilize an approved B-device that has a later software or hardware version than that specified in the B-device list, the CATL shall immediately inform the CTIA Certification Program Working Group/Bluetooth IOT Sub-Working Group by way of submitting a contribution identifying the specific hardware or software version of the B-device and detailing any changes in its Bluetooth capabilities. Testing may proceed; the CATL does not need to receive approval from the working group to use the later version. After reviewing the contribution, the working group will decide whether to include this new version in a future update of the B-device list.

The CATL shall test the devices according to the current version of the Test Plan (at the time of submission) and according to the features indicated in the Bluetooth Feature List provided by the manufacturer. The features listed in the Bluetooth Feature List take precedence over features listed or omitted in the User Manual or PICS Document. The CATL shall contact the manufacturer should there be questions on how to use a feature. Results shall be recorded in the Test Results Template downloaded from the database by the CATL.

The A device sample must pass all supported test cases per Bluetooth Feature List and B-device capability list. If one test case fails, and the failure is root caused to the A device sample, then the device submission fails. If multiple A device samples are submitted to the CATL, and there are failures on any of the A device samples, it shall be noted in the Test Results Template.

The manufacturer may need to submit modified software and/or hardware to address A-device failures. When this occurs the manufacturer shall provide the CATL with documentation that details the software/hardware changes. The CATL will use this information to identify the scope of retesting required. The test report shall indicate the final software/hardware version tested.

Should the CATL encounter a B device issue, it shall submit a formal CTIA contribution for discussion within the CTIA Bluetooth Working Group. Upon working group approval, the B device issue will be added to the B device issues list.

Any *Bluetooth* specification issues or ambiguities shall be submitted as a formal CTIA contribution for discussion within the CTIA Bluetooth Working Group so that feedback can be provided to the Bluetooth SIG representative.

Should the CATL encounter an issue with a particular CTIA test case, the CATL shall submit a formal CTIA contribution for discussion within the CTIA Bluetooth Working Group.

Upon completion of the evaluation, the CATL shall log into CTIA's online certification database and:

- Enter the version of the test plan used for the evaluation
- Enter the HW and SW versions of the device
- Verify the information, entered by the manufacturer, about the device (correcting and updating as necessary). This includes the Bluetooth Feature List (feature support must match the test results).
- Enter the start and end dates of the review
- Upload the completed Test Results Template, along with a summary Test Report (PDF file) that complies with ISO/IEC 17025 requirements.

The test results and the information submitted by the manufacturer during the submission process will be maintained in confidence by CTIA and the CATL. CTIA will retain the information for a period of 5 years after which all documentation will be destroyed.

3.6 Certification

Upon completion of the following items, the device will be certified:

- Completed Test Results Template, with passing results, uploaded by the CATL
- All required documents from the manufacturer
- Certification of the parent product, in the case of ECO Certification Requests
- Payment of the CTIA certification fees
- Fully executed Certification License Agreement (see [APPENDIX B: LICENSE AGREEMENT](#))

The certification will apply to the specific HW/SW version of the device evaluated by the CATL. Certification of additional HW/SW versions may be accomplished as per Section 3.7 of this document.

Once a device is certified, any required changes to the model number entered into the certification database shall be submitted as a new certification request.

3.7 Certification of HW/SW Updates to a Model

Should the manufacturer wish to certify a different HW/SW version of a model (e.g., network operator-requested maintenance release), an ECO certification request shall be submitted (by logging into the CTIA certification database, selecting Submit New Request and choosing “Bluetooth Compatibility Certification Request - ECO” Request Type). Supporting documentation shall be provided to the CATL. The updated Bluetooth Feature List shall be uploaded to the certification database.

The CATL shall test the devices according to the current version of the Test Plan and B-Device List (at the time of ECO submission) and according to the features indicated in the Bluetooth Feature List provided by the manufacturer.

3.8 Certification of Re-Labeled Devices

A re-labeled device is defined as a device that is identical to a currently certified device, but has a different vendor name and model name/number.

The re-labeling vendor may certify a re-labeled device by entering the device into the CTIA certification database as an Initial certification:

- The re-labeled vendor name and model name/number shall be entered
- The CATL used for the originally certified device shall be chosen
- The CATL shall upload the test reports of the originally certified device along with two additional documents:

- A Product Equality Letter from the re-labeling vendor. This letter shall state that the re-labeled device is the same as the originally certified device (referenced by vendor name and model name/number as it appears in the certification database) and that no changes have been made other than the vendor name and model name/number. The letter shall be signed and dated.
- An Authorization of Use Letter from the vendor of the originally certified device. This letter shall state that the vendor of the originally certified device allows the CATL to use the test reports from this device for certification of the relabeled device. The letter shall be signed and dated.

APPENDIX A: Certification Fees

The fee for CTIA *Bluetooth* Compatibility Certification is:
\$1,250 for Initial requests
\$0 for ECO requests

These fees are separate from the fees charged by the CATL to evaluate the device.

APPENDIX B: LICENSE AGREEMENT

BLUETOOTH^{®5} COMPATIBILITY CERTIFICATION AGREEMENT

THIS AGREEMENT is made in Washington, D.C.,

this ____ day of _____, _____
(month) (year)

by and between

CTIA – The Wireless Association[®]
(“CTIA”)

and

("SUBMITTER")

RECITALS

Submitter has entered into a voluntary relationship with CTIA for the testing of certain *Bluetooth* devices manufactured by or for the Submitter, and Submitter has demonstrated to CTIA's satisfaction that the

Manufacturer Name & Model Name/Number:

meets CTIA's requirements for Certification under CTIA's *Bluetooth* Compatibility Certification Program.

For these reasons, and of other good and lawful reasons and in consideration of the covenants set forth below, the parties agree as follows:

SECTION ONE CERTIFICATION

1.1 The Recitals are hereby incorporated in the same manner as if the same were repeated herein. Submitter is hereby granted a non-exclusive license to represent the specified *Bluetooth* device (hereinafter "Device") as meeting CTIA's requirements for Certification based on the guidelines set forth in the CTIA *Bluetooth* Compatibility Certification Program Management Document, incorporated herein. CTIA warrants that it has full power and authority to grant the rights herein granted.

1.2 CTIA will permit the use of appropriate references to CTIA and its *Bluetooth* Compatibility Certification Program solely in connection with the specified Device.

1.3 References to CTIA and the CTIA *Bluetooth* Compatibility Certification Program shall not be misleading as to the extent of certification.

1.4 Submitter shall be entitled to state that the specified Device meets CTIA's requirements for *Bluetooth* Compatibility certification for as long as the specified product meets such

⁵ *Bluetooth* is a registered trademark of the Bluetooth SIG, Inc.

requirements. Submitter shall discontinue use of CTIA's mark and reference to CTIA's *Bluetooth* Compatibility Certification Program upon receipt of written notice from CTIA to cease such use.

SECTION TWO COMPLIANCE

2.1 The specified Device shall comply with all of CTIA's requirements for *Bluetooth* Compatibility certification.

2.2 Submitter agrees that any tests or sampling of the specified Device conducted by CTIA is only a check as to whether the specified Device complies with CTIA's requirements for *Bluetooth* Compatibility certification and in no way relieves the Submitter of its responsibility for the Device.

SECTION THREE CORRECTIVE ACTION

3.1 Should CTIA conduct any assessments or examinations of the specified Device that disclose units of the specified Device do not comply with CTIA's requirements for *Bluetooth* Compatibility certification, CTIA retains the right to revoke certification of the specified Device. CTIA agrees to provide Submitter in a timely manner with the results of any assessments or examinations that disclose the unit(s) of the specified Device which do not comply with the requirements of certification. Submitter shall comply with all applicable laws and regulations governing a recall of any unit of the specified Device or the specified Device itself.

3.2 Submitter agrees that it will cooperate with and assist CTIA in ascertaining the facts needed to determine that the specified Device complies with CTIA's *Bluetooth* Compatibility certification requirements.

3.3 Submitter agrees that with prior written notice to Submitter, CTIA may notify vendors, authorities, potential users and others of any improper or unauthorized reference to CTIA, when in CTIA's opinion such notification is necessary in the interest of the public or for CTIA's own protection.

SECTION FOUR TERMINATION

4.1 This Agreement shall continue so long as the specified Device meets the requirements as set forth in the CTIA *Bluetooth* Compatibility Certification Program Management Document, unless termination rights provided for in this Agreement are exercised.

4.2 If Submitter fails to comply with any of the terms and conditions of this Agreement, CTIA may immediately terminate or suspend this Agreement upon written notice to Submitter.

4.3 Upon termination of this Agreement, the license granted under Section 1.1. shall be canceled.

4.4 Termination of this Agreement by whatever means shall not affect any liability of the parties existing as of the date of such termination, and shall not relieve Submitter of its obligation to indemnify CTIA hereunder.

SECTION FIVE INDEMNIFICATION

5.1 Submitter indemnifies and holds harmless CTIA, its officers, directors, employees, members and agents, against any and all liability, loss, cost damage, claims, suits or expenses (including reasonable attorneys' fees and costs) of any kind whatsoever, arising in any way from any negligent or willful acts or omission related to or in breach of this Agreement by Submitter or its agents or employees, or from Submitter's use, marketing, or sale of the specified Device, including but not limited to third party claims for injury or damage allegedly caused by the performance or failure to perform of the specified Device or false or misleading advertising or marketing in connection with the specified Device during the period of this Agreement or thereafter. Conversely, CTIA indemnifies and holds harmless Submitter, its officers, directors, employees, members, and agents against any and all liability, loss, cost, damage, claims, suits, or expenses (including reasonable attorneys' fees and costs) of any kind whatsoever, arising in any way from any negligent or willful acts or omission related to or in breach of this Agreement by CTIA, its agents or employees.

5.2 Submitter shall defend CTIA against claim to which its indemnity relates, provided that:

- (i) CTIA provides Submitter with notice of the claim promptly after CTIA becomes aware of such claim, and the notice shall state the facts giving rise to such claim;
- (ii) Submitter controls the defense or settlement of such claim, and Submitter shall not settle or otherwise dispose of such claim without CTIA's prior written consent;
- (iii) CTIA cooperates with Submitter in every reasonable way to facilitate the defense or settlement of such claim; and
- (iv) CTIA does not settle or otherwise dispose of such claim without Submitter's prior written consent, and such consent shall not be unreasonably withheld or delayed.

5.3 CTIA shall defend Submitter against claim to which its indemnity relates, provided that:

- (i) Submitter provides CTIA with notice of the claim promptly after Submitter becomes aware of such claim, and the notice shall state the facts giving rise to such claim;
- (ii) CTIA controls the defense or settlement of such claim, and CTIA shall not settle or otherwise dispose of such claim without Submitter's prior written consent;
- (iii) Submitter cooperates with CTIA in every reasonable way to facilitate the defense or settlement of such claim; and
- (iv) Submitter does not settle or otherwise dispose of such claim without CTIA's prior written consent, and such consent shall not be unreasonably withheld or delayed.

**SECTION SIX
LIMITATION OF LIABILITY**

6.1 Submitter acknowledges and agrees that CTIA shall not be responsible for the loss, damage, or claim in connection with the use or marketing of the specified Device, whether liability is asserted in contract or tort (including negligence or strict liability). In no event will either party be liable to the other party, or to any third party, for the loss of profits, loss of use, loss of production, loss of goodwill, or incidental, indirect, or consequential damages of any kind.

6.2 In no event will Submitter be liable to CTIA, or to any third party, for special, incidental or consequential damages (including, without limitation, loss or use, time or data, inconvenience, commercial loss, lost profits or savings) to the full extent such may be disclaimed by law, even if Submitter has been advised of the possibility of such damages.

**SECTION SEVEN
NO APPROVAL**

7.1 This Agreement does not constitute CTIA's guarantee or warranty of the specified Device and no representation of any kind by Submitter in connection with its use of the specified Device or otherwise will directly or indirectly, explicitly or implicitly convey or suggest any such guarantee or warranty. CTIA may require that a statement disclaiming any CTIA guarantee or warranty must be included in the marketing and informational materials accompanying the specified Device.

**SECTION EIGHT
INSURANCE**

8.1 Submitter will maintain during the period of this Agreement liability insurance of at least two million dollars in policy limits covering claims or suits arising from the specified Device and will include CTIA as an additional insured on the policy as to matters covered by this Agreement, and Submitter shall furnish to CTIA evidence of that insurance.

[REST OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, CTIA and Submitter have executed this Agreement as of the dates set forth below.

CTIA – The Wireless Association®	SUBMITTER
By: _____ Mark Sargent Vice President, Certification Programs	By: _____ Name: Title:
Date:	Date:

APPENDIX C: Change History

Revision	Date	Description of Changes
Rev 1.0	April 2008	<ul style="list-style-type: none"> Initial publication for pilot program
Rev 2.0	February 2009	<ul style="list-style-type: none"> Updated for certification program
Rev 2.1	June 2009	<ul style="list-style-type: none"> Updated Device Evaluation section Updated CATL Assessment Process
Rev 2.2	February 2010	<ul style="list-style-type: none"> Updated Scope Added Test Facilities and Use of CTIA Certification Test Plans sections Updated B-device definition in Introduction section Added allowance for private EPL listing Added requirement for summary test report along with Test Results Template Updated CATL Requirements and CATL Assessment Process sections Added CATL On-going Compliance section
Rev 2.3	June 2010	<ul style="list-style-type: none"> Added requirement that SSP-capable B devices must accept a connection from a device in SSP debug mode Updated Manufacturer Submission section to explain that the certification database will provide the most recent Bluetooth Feature List Updated Device Evaluation section to clarify that the current version of the Test Plan (at the time of submission) shall be used Updated ECO process
Rev 2.4	February 2011	<ul style="list-style-type: none"> Updated Program Procedures to indicate that B devices are selected by CTIA member company operators and updated once a year Added Certification of Relabeled Devices section Updated CATL Requirements to clarify that CATLs must be CTIA members
Rev 2.5	March 2011	<ul style="list-style-type: none"> Updated Device Evaluation section to modify procedures for using newer HW/SW versions of B devices.
Rev 2.6	December 2011	<ul style="list-style-type: none"> Updated CATL roles and responsibilities Added tablet and notebook device types
Rev 3.0	March 2012	<ul style="list-style-type: none"> Removed Laboratory Authorization Process section Added references to Policies and Procedures for CTIA Authorized Testing Laboratories document Added requirement for CATLs to verify Bluetooth Feature List uploaded to database by manufacturer
Rev 3.1	May 2013	<ul style="list-style-type: none"> Updated Program Procedures Introduction section to add "other" type of A device Updated Changes to Certified Devices section to indicate that any required changes to the model number entered into the certification database shall be submitted as a new certification request
Rev 3.2	November 2013	<ul style="list-style-type: none"> Clarified that certification applies to the specific HW/SW version of the device evaluated by the CATL Renamed Changes to Certified Devices section to Certification

		of HW/SW Updates to a Model, and clarified requirements.
Rev 3.3	March 2014	<ul style="list-style-type: none">• Updated manufacturer Submission section to include Declaration ID and Subset ID• Updated Device Evaluation section to clarify that mismatches between the Bluetooth SIG PICS document and the Bluetooth Feature List shall be noted in the test results• Updated Certification of HW/SW Updates to a Model section to include network operator-requested maintenance releases